



January 27<sup>th</sup>, 2021

## 2021 Group Outing Guidelines and Covid 19

- **Outing Group Formats available**
  - **Tee times** (golfers arrive no more than 40 minutes prior to designated tee time)
  - **Shotgun start** (all golfers tee off at same time)
    - Must have 40 players
      - Golfers should arrive no more than 60 minutes prior to outing start
      - Carts will be staged 6' apart
      - A greeter to direct golfers as they arrive
      - Must follow rules below to avoid congregating before and after round
- **Social Distancing**
  - To minimize congregating and cash transactions, please adhere to the following:
    - Registration
      - all registration & cash transactions should be collected prior to the event. Limited registration table.
        - Include prize hole money in the registration fee
          - Either upcharge the total fee
          - Or offer option to select extra prize hole and add to total fee
      - 50/50 & raffles tickets may be sold, but should do so without creating a line of people waiting to pay or view raffle table
        - Consider Online Auction
    - Goodie bags and instructions should be placed in each participant's cart rather than central pick up location
  - Greeter
    - Station a greeter (volunteer) at entrance to parking lot to:
      - Greet and check off the name of each person arriving
      - Direct golfer to parking and location of their cart so they may load their bags and avoid congregating at bag drop
      - Bag drop staff will be roaming to assist with placing bags on cart

- **Honeybrook's Daily Covid Procedures**
  - Hand sanitizer stations available at multiple location
  - Frequent cleaning and sanitizing of high touch surfaces in the clubhouse
  - Staff must wear face covering when working with customers or other employees
  - Staff must wash hands frequently (every hour) or use hand sanitizer
  - Carts are cleaned and disinfected at the end of each round
  - Porta potties are disinfected 2-3 x daily
  - Employee temperatures are taken prior to start of shift daily
  - Alcohol service is available only with purchase of meal, except for At the Turn service
  - No sit down bar service
  - 50% indoor occupancy for indoor restaurant space
  - Outing food service options explained below
  
- **On course**
  - Golfers may pull the pin
  - Ball washers on course
  - Water Station on course
  - Bunker Rakes will not be on course
  - Prize holes please use hand sanitizer if recording name on prize holes
  - The driving range and practice green will be available one hour prior to start. Range stations are 6' apart; maintain 6' distance on the putting green.
  - Outing sponsor signage will be put on the course.
    - Directions for placement must be provided when signage is dropped off
    - Signage must be at Honeybrook by at least one day prior to event
    - Tell us if you'd like the signage returned on the same day to you or if we are to discard after the event
  
- **Face Coverings**
  - Masks or face coverings must be worn in the club house or any area when you cannot maintain social distancing
  - Staff and volunteers must wear face coverings and wash hands or use sanitizers frequently
  
- **Golf Carts**
  - Carts will be clean and sanitized prior to the event
  - Please return cart to the designated area at end of round; and each player should place their trash in waste receptacle provided
  - Single rider golf carts are **NOT** available during outings; face coverings are encouraged if household members are not sharing a cart
  
- **At the Turn**
  - Service is available at the bar and/or pavilion
  - Wear a mask to enter the clubhouse for At the Turn service

- **Outing Food & Beverage Service**
  - Boxed breakfast, lunch or dinner is available
  - A Buffet in the pavilion is an option with following guidelines:
    - Only 4 people per table
    - Only 4 people in buffet line at a time (server will call tables to line)
    - Honeybrook's servers will serve food from the buffet line
    - Single serve drinks will be provided
    - Beverage cart available. A RAMP certified Honeybrook employee must provide the service
  
- **Awards & Other**
  - Awards and prizes may be announced to the group in the pavilion
  - Outing organizer must maintain a list of participants and their contact information in the event a participant tests positive for Covid 19